



Email: clerk@mollington-pc.org.uk
Website: www.mollington-pc.org.uk

12th September 2024

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of Mollington Parish Council to be held on **Thursday, 19th September 2024 at 7.30 pm at St. Oswald's Primary School, Mollington**, where the undermentioned business is to be transacted.

Yours faithfully

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 18th July 2024 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. PUBLIC FORUM

To consider any questions raised by Members of the Public.

5. FINANCE AND BUDGET 2024-2025

To receive a report of the Clerk and Responsible Financial Officer and to approve payments (report circulated).

6. GOVERNANCE 2024-2025

To adopt the following policies:-

- (i) Standing Orders 2024
- (ii) GDPR Policy 2024
- (iii) Retention of Documents Policy 2024
- (iv) Publication Scheme 2024
- (v) Financial Regulations 2024
- (vi) Code of Conduct 2024

7. RISK ASSESSMENT 2024-2025

To approve the attached Risk Assessment.

8. ASSET REGISTER 2024-2025

To approve the attached Asset Register.

9. FIVE VILLAGES WEBSITE

To reconsider the request to fund this website, following further information received by Councillor Eardley.

10. PLANNING MATTERS

(i) Planning Applications

Feedback from Councillor Mike Jones to be considered for any planning applications. Further information is available at the following link Simple Search (cheshirewestandchester.gov.uk)

(ii) Cheshire West and Chester Design Code

The Chair to report on this new initiative from Cheshire West and Chester Council.

11. PARISH MAINTENANCE 2024-2025

(i) Weed Spraying

To receive an update on the employment of a person with an appropriate licence.

(ii) Planters and Notice Boards

Councillor M Jones to feedback on quotes for five new planters and also two new Notice Boards, each containing three panes.

(iii) Statues

To receive an update from Councillor J Jones on the purchase of a female statue and 20 large plastic poppies.

12. WARD COUNCILLOR'S BRIEFING

To receive an update from Councillor Eardley on matters pertaining to the Parish.

10. NEWSLETTER

Members to agree items for the Newsletter.

11. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Thursday, 21st November 2024 at 7.30 pm, at St Oswald's Primary School.

12. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

13. EXEMPT BUSINESS

The following item of business shall be exempt from the press and public as it contains information relating to an individual.

14. PERSONNEL MATTERS

To consider a number of financial and administrative requests received from a former employee of the Parish Council.